

Final Report & Dissemination Report

Project Reference No. Version

Project Title

Actual Start Date Actual End Date

Report Status

Upload Final Report

Upload PDF file

Upload Word file

Upload Dissemination Report

Upload PDF file

Upload Word file

Upload Response File for FR Comments

Attachment (if any):

Step 5b:

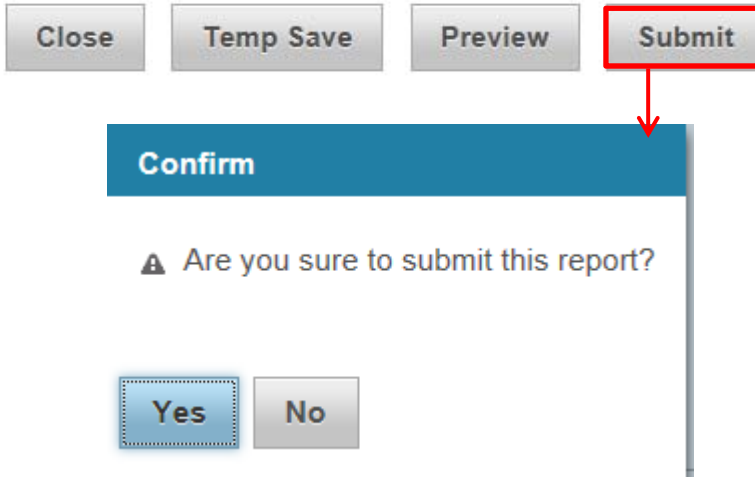
Note the Report Ref. No. (“2” means the **revised** Final report).

- Upload the report(s).

*For revised FR only!

- Upload the point-by-point response.

- Attach supplementary document, if any.



Step 6:

- Click the action button to proceed.
- Click “Yes” to proceed the submission the FR to RO. (Note: FR will be sent to CoA(s) if any, for endorsement once the submission is made. RO cannot take any action on the FR if CoA(s) has (have) not endorsed the FR.)

OR

- Click “Temp Save” to save the report in the eGMS for submission later.


OR

- Click “Preview” to view the details before submission.

OR

- Click “Close” to cancel the submission action.

Final Report & Dissemination Report

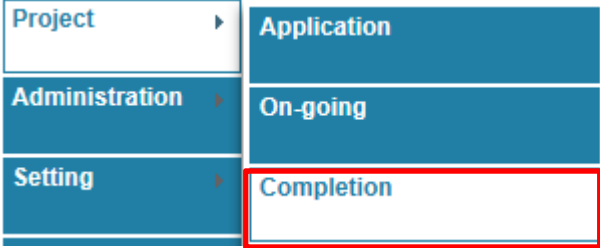
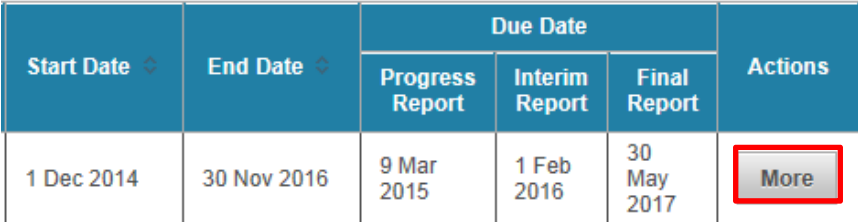
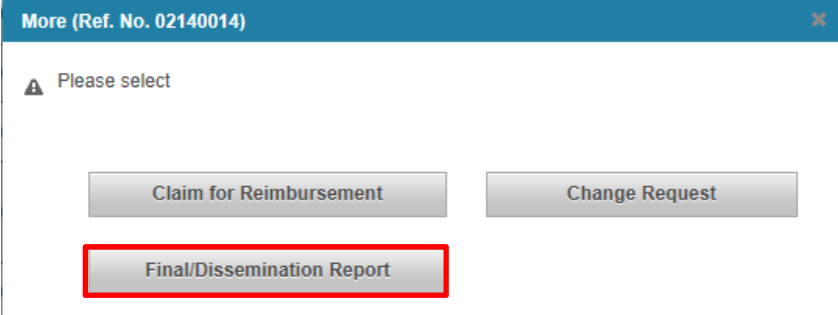
 FR2 of Project [13140061] has been submitted successfully.

Close

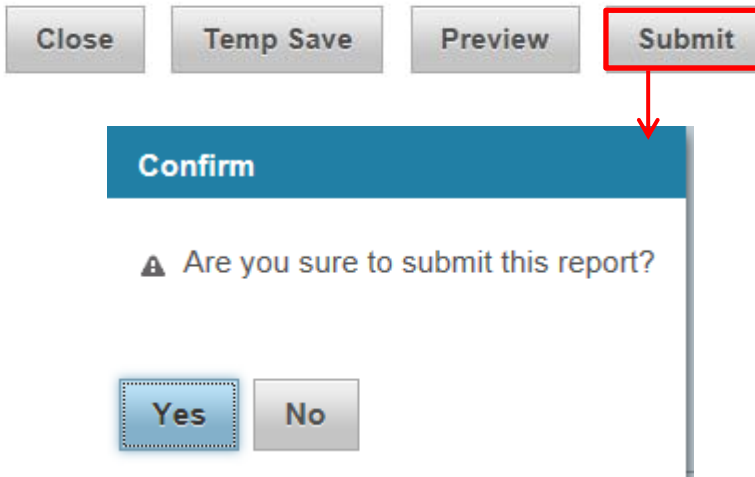
Step 7:

Click “Close” to close the submission.

Revision of Final Report

	<p>Step 1:</p> <p>Go to Project > Completion</p>																
	<p>Step 2:</p> <p>Click “More”.</p>																
	<p>Step 3:</p> <p>Click “Final / Dissemination Report”.</p>																
<p>Report</p> <p>Project Reference No. <input type="text" value="03140246"/></p> <p>Project Title <input type="text" value="UAT 0905 P1 (accept PR, pushback IR, CR)"/></p> <p>Start Date <input type="text" value="1 Sep 2015"/> End Date <input type="text" value="31 Aug 2017"/></p> <p>Principal Applicant (PA) <input type="text" value="Prof UNIC PA"/></p> <p>Administering Institution (AI) <input type="text" value="The University C"/></p> <table border="1" data-bbox="209 1518 1050 1581"> <thead> <tr> <th>Report Type</th> <th>Report Ref. No.</th> <th>Due Date</th> <th>Received Date</th> <th>Report Status</th> <th>Co-Applicant(s) Signed</th> <th>Edit</th> <th>Print</th> </tr> </thead> <tbody> <tr> <td>Final Report</td> <td>FR1</td> <td>1 Dec 2015</td> <td></td> <td>Revision Required</td> <td>N/A</td> <td>Edit</td> <td></td> </tr> </tbody> </table> <p>Details</p> <p>⚠ Pushed back by null</p> <p>Reason(s):</p> <div style="border: 2px solid red; height: 30px; width: 100%;"></div>	Report Type	Report Ref. No.	Due Date	Received Date	Report Status	Co-Applicant(s) Signed	Edit	Print	Final Report	FR1	1 Dec 2015		Revision Required	N/A	Edit		<p>Step 4:</p> <ul style="list-style-type: none"> - Click “Revision Required”, check the pushed back by CoA or RO or RFS. - Click “Edit”
Report Type	Report Ref. No.	Due Date	Received Date	Report Status	Co-Applicant(s) Signed	Edit	Print										
Final Report	FR1	1 Dec 2015		Revision Required	N/A	Edit											

<h2>Final Report & Dissemination Report</h2> <p>Project Reference No. <input type="text" value="13140161"/> Version <input type="text" value="1"/></p> <p>Project Title <input type="text" value="(Pre) UAT 0813 P5 (GRB Rating 4)"/></p> <p>You can download the following file(s) sample_response_letter_research.pdf Final Report Comments</p>	<p><i>Step 5a:</i></p> <p>- Read comments from reviewers.</p>
<h3>Upload Final Report</h3> <p>Upload PDF file</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p> <p>Upload Word file</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p> <h3>Upload Dissemination Report</h3> <p>Upload PDF file</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p> <p>Upload Word file</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p> <p>Upload the file point-by-point response to Speaker's comments</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p> <p>Attachment (if any):</p> <p><input type="text"/> <input type="button" value="Browse"/> <input type="button" value="Delete"/></p>	<p><i>Step 5b:</i></p> <p>Upload the report(s) and response to reviewers' comments</p> <p>- Attach supplementary document, if any.</p>



Step 6:

- Click the action button to proceed.
- Click “Yes” to proceed the submission the revised FR to RO. (Note: revised FR will be sent to CoA(s) if any, for endorsement once the submission is made. RO cannot take any action on the revised FR if CoA(s) has (have) not endorsed the revised FR.)

OR

- Click “Temp Save” to save the report in the eGMS for submission later.

OR

- Click “Preview” to view the details before submission.

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- Click “Close” to cancel the submission action.

Final Report & Dissemination Report

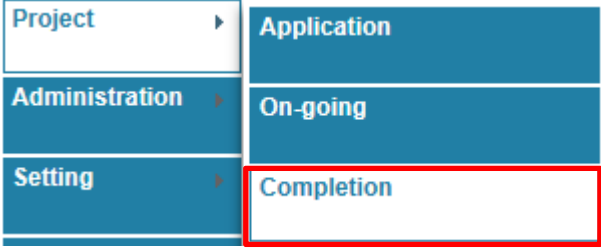
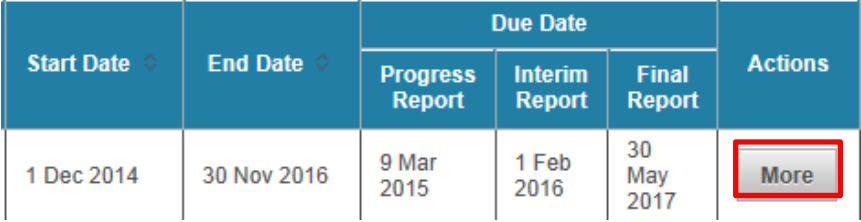
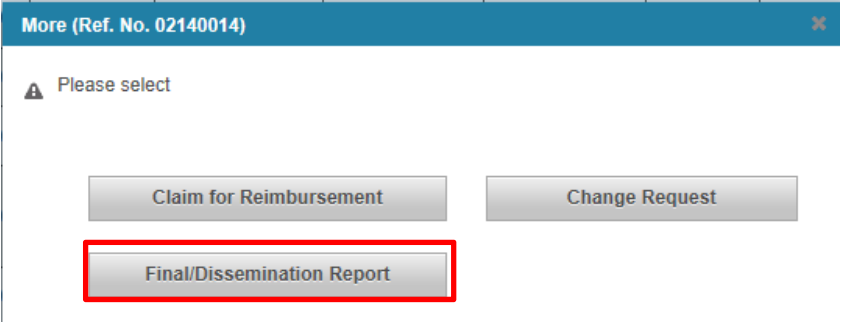
 FR2 of Project [13140061] has been submitted successfully.

Close

Step 7:

Click “Close” to close the submission

View the Final and Dissemination Report

 <p>The screenshot shows a navigation menu with three main categories: 'Project', 'Administration', and 'Setting'. Under 'Project', there are three sub-items: 'Application', 'On-going', and 'Completion'. The 'Completion' item is highlighted with a red rectangular box.</p>	<p>Step 1:</p> <p>Go to Project > Completion</p>															
 <table border="1"> <thead> <tr> <th rowspan="2">Start Date</th> <th rowspan="2">End Date</th> <th colspan="3">Due Date</th> <th rowspan="2">Actions</th> </tr> <tr> <th>Progress Report</th> <th>Interim Report</th> <th>Final Report</th> </tr> </thead> <tbody> <tr> <td>1 Dec 2014</td> <td>30 Nov 2016</td> <td>9 Mar 2015</td> <td>1 Feb 2016</td> <td>30 May 2017</td> <td>More</td> </tr> </tbody> </table>	Start Date	End Date	Due Date			Actions	Progress Report	Interim Report	Final Report	1 Dec 2014	30 Nov 2016	9 Mar 2015	1 Feb 2016	30 May 2017	More	<p>Step 2:</p> <p>Click “More” .</p>
Start Date			End Date	Due Date			Actions									
	Progress Report	Interim Report		Final Report												
1 Dec 2014	30 Nov 2016	9 Mar 2015	1 Feb 2016	30 May 2017	More											
 <p>The screenshot shows a modal window titled 'More (Ref. No. 02140014)'. It contains a warning icon and the text 'Please select'. Below this, there are three buttons: 'Claim for Reimbursement', 'Change Request', and 'Final/Dissemination Report'. The 'Final/Dissemination Report' button is highlighted with a red rectangular box.</p>	<p>Step 3:</p> <p>Click “Final / Dissemination Report”.</p>															

Report

Project Reference No.

Project Title

Start Date End Date

Principal Applicant (PA)

Administering Institution (AI)

Report Type	Report Ref. No.	Due Date	Received Date	Report Status	Co-Applicant(s) Signed	Edit	Print
Final Report	FR1	30 May 2014	28 Aug 2014	Revision Required	N/A	View	FR DR
Final Report	FR2	13 Feb 2015				Edit	

[Close](#)

Final Report & Dissemination Report

Project Reference No. Version

Project Title

Actual Start Date Actual End Date

Report Status

Upload Final Report

[FR\(UAT\).pdf](#) 

Upload Dissemination Report

[DR\(UAT\).pdf](#) 

[Close](#)

Step 4a:

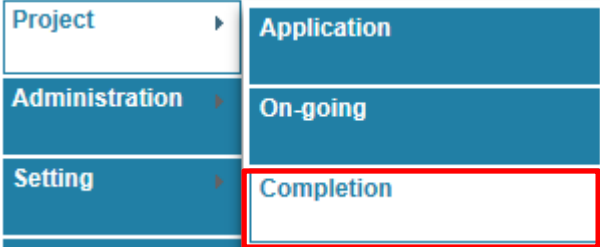
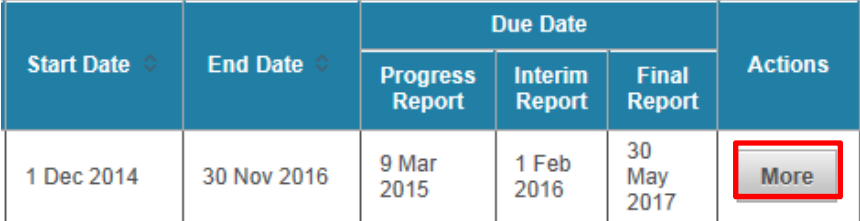
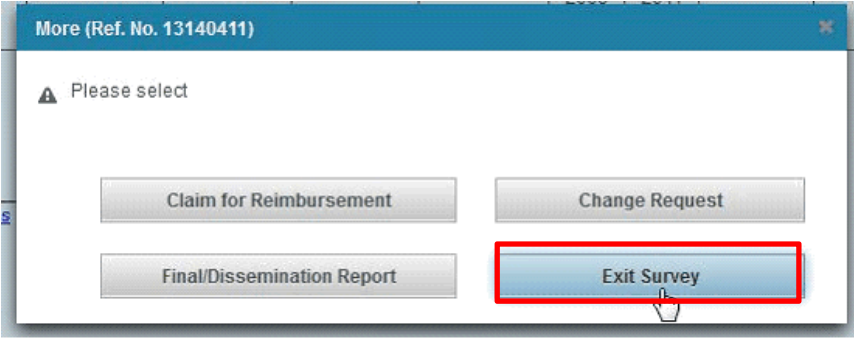
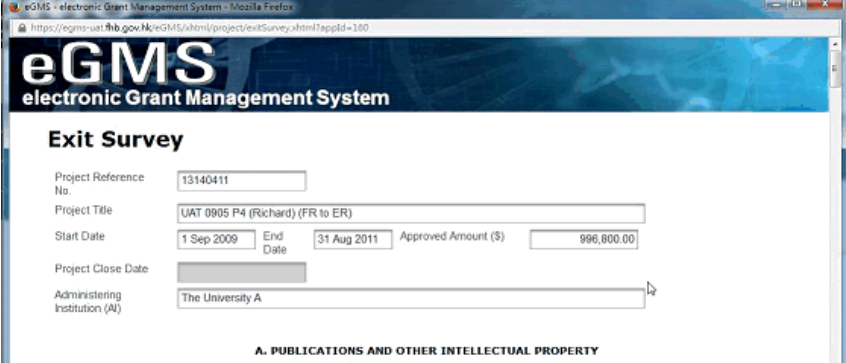
Click PDF icon or MS Word icon to download the report(s).

Step 4b:

- Click "**View**".
- View the uploaded file for the submission of FR and DR..

Submission of Exit Survey

(Function for Exit Survey will be activated by RFS in due course)

	<p>Step 1:</p> <p>Go to Project > Completion</p>															
 <table border="1"> <thead> <tr> <th rowspan="2">Start Date</th> <th rowspan="2">End Date</th> <th colspan="3">Due Date</th> <th rowspan="2">Actions</th> </tr> <tr> <th>Progress Report</th> <th>Interim Report</th> <th>Final Report</th> </tr> </thead> <tbody> <tr> <td>1 Dec 2014</td> <td>30 Nov 2016</td> <td>9 Mar 2015</td> <td>1 Feb 2016</td> <td>30 May 2017</td> <td>More</td> </tr> </tbody> </table>	Start Date	End Date	Due Date			Actions	Progress Report	Interim Report	Final Report	1 Dec 2014	30 Nov 2016	9 Mar 2015	1 Feb 2016	30 May 2017	More	<p>Step 2:</p> <p>Click “More” button</p>
Start Date			End Date	Due Date			Actions									
	Progress Report	Interim Report		Final Report												
1 Dec 2014	30 Nov 2016	9 Mar 2015	1 Feb 2016	30 May 2017	More											
	<p>Step 3:</p> <p>Click “Exit Survey”</p>															
	<p>Step 4:</p> <p>Complete the Exit Survey.</p>															